Personal Information Protection Policy

I. Basic provisions
1. The personal data controller referred to in Article 4 (7) of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of this data (hereinafter referred to as "GDPR") will be Vlastimil Diopan ID 64105849 registered office Bohdíkov 3, 789 64 Bohdíkov (hereinafter the “Administrator”).

2. Administrator contact details
   address: Bohdíkov 3, 789 64 Bohdíkov
   email: info@dio-platnerstvi.com
   telephone: +420 604 836 555

3. Personal data will mean all information relating to an identified or identifiable natural person; an identifiable natural person is a natural person who can be identified, directly or indirectly, in particular by reference to a particular identifier, such as a name, identification number, location information, network identifier or one or more specific physical, physiological, genetic, psychological, economic, cultural or the social identity of this natural person.

4. The Administrator has not appointed a Data Protection Officer.

II. Sources and categories of processed personal data
1. The Administrator processes the personal data you have provided to him or the personal data obtained by the Administrator as a result of your order or in response to a request sent via the contact form.

2. The Administrator processes your identification and contact information and the data needed to carry out the contract.

III. Legal reason and purpose of personal data processing
1. The legal reason for processing personal data is:
   • carrying out the contract between you and the administrator pursuant to Article 6 paragraph 1 letter b) GDPR,

2. The purpose of processing personal data will be:
   • processing your order and exercising the rights and obligations arising from the contractual relationship between you and the administrator; personal data to successfully process the order (name and address, contact) is required for the order, personal data must be provided to conclude and carry out the contract,
   • in response to a request sent by using the contact form.
3. There is no automatic individual decision-making within the meaning of Article 22 of the GDPR.

IV.
Data retention period

1. The administrator will keep personal data
   • For a request, we manage the personal data contained in the form only for answering or processing your inquiry or request, and only during the negotiation process. At the latest within 3 years of your inquiry, unless you agree to further processing,
   • For an order for the period needed to exercise the rights and obligations arising from the contractual relationship between you and the administrator and to assert claims from these contractual relations (for a period of 15 years from the termination of the contractual relationship).
2. After the expiry of the personal data retention period, the administrator will delete the personal data.

V.
Personal data recipients (subcontractors of the administrator)

1. The recipients of the personal data will be persons
   • involved in delivering goods / services / making payments under the contract;
   • involved in operating services,
   • providing marketing services.
2. The administrator does not intend to transfer personal data to a third country (to a non-EU country) or to an international organization.

VI.
Your rights

1. Under the conditions set out in the GDPR you have
   • the right of access to the personal data pursuant to Article 15 of the GDPR,
   • the right to rectify personal data pursuant to Article 16 of the GDPR, or to limit processing according to Article 18 of the GDPR.
   • the right to have personal data deleted pursuant to Article 17 of the GDPR.
   • the right to object to processing under Article 21 of the GDPR; and
   • the right to data transferability under Article 20 of the GDPR.
   • the right to withdraw consent to processing in writing or electronically to the administrator's address or email in Article III.
2. You also have the right to file a complaint with the Office for Personal Data Protection if you believe that your right to personal data protection has been violated.

VII.
Personal data security terms

1. The administrator declares that it has taken all the appropriate technical and organizational measures to safeguard the personal data.

2. The administrator has taken technical measures to secure data and personal data storage in paper form, in particular the use of antivirus programs, secure storage of backups, secure access passwords.

3. The administrator declares that only the persons authorized by him have access to the personal data.

VIII.
Final Provisions

1. By submitting an order or request from the online form, you acknowledge that you are familiar with the terms of privacy and that you accept them in their entirety.

2. The Administrator is entitled to change these conditions. He will post a new version of the Privacy Policy on his website, or send you a new version of the Privacy Policy to the email address you provided to the administrator.

These conditions come into effect on 25.5.2018.